**Emergency Prevention & Preparedness
Task worksheet**

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| **Farm Name** |  |
| **Emergency** |  | **Date Completed** |  |

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|  **What Needs to Be Done In Order To Prevent The Emergency** |
| **Task** | **Equipment / Tools / Supplies Needed** | **Who Is Responsible For Doing This & When Does It Need Done By** |
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| **What Needs to Be Done In Order To Be Prepared For The Emergency** |
| **Task** | **Equipment / Tools / Supplies Needed** | **Who Is Responsible For Doing This & When Does It Need Done By** |
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| **Print Name** | **Print Job Title** | **Signature** | **Date** |
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**Important:** Retain a copy of this document in your farm records.