**Inspection form & report – Layer barn**

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| **Priority Level**   | **Explanation**   |
| **Major / High / A**  | **Action is needed immediately**. Potential for loss of life, permanent disability or loss of a limb. Potential for large scale loss of livestock, buildings, equipment, materials or other property.  |
| **Serious / Medium / B**  | **Action is needed soon.** Potential for serious injury, illness or non-permanent disabling injury. Potential for loss or injury of livestock or loss of materials. Potential for damage to buildings, equipment, materials or other property.  |
| **Minor / Low / C**  | **Action is needed soon but is not an emergency**. Potential for minor injury.  Potential to create minor problems relating to livestock.  Potential for minor damage to buildings, materials or other property.  |

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| **Inspection Team Signatures** |
| **Print Name** | **Print Job Title** | **Signature** | **Date** |
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|  |  | **Date & Time Performed:** |  |
|  | **Okay** | **NeedsAttention** | **Priority** **Level** | **Action / Comments / Not Applicable** |
| Egg Barn Exterior/Outside |
| The area outside of the shop is free from combustible items, debris, improperly stored materials. |  |  |  |  |
| The exterior of the barn is in good condition (e.g., roof, siding, electrical outlets, etc.). |  |  |  |  |
| Barn entrance and loading area is clear of snow, ice, and/or water build-up (check ground & above doors). |  |  |  |  |
| Ramps being used are in good condition and are secured to prevent movement while in use. |  |  |  |  |
| Egg Barn Interior - General |
| Access to the different barn areas are safe and free of hazards. |  |  |  |  |
| Work platforms, portable stairs. and/or ladders are in good condition, securely stored or being used properly. |  |  |  |  |
| All doors are in good condition, can be easily opened (including overhead doors) and allow for easy, unobstructed entry and exit in an emergency. |  |  |  |  |
| Work areas are clean and tidy; floors are free from hazards that could contribute to trip, slip, or fall. |  |  |  |  |
| There is good lighting in the barn. |  |  |  |  |
| Ventilation, including exhaust fans, is working and properly guarded. |  |  |  |  |
| Light switches are in good condition and work. |  |  |  |  |
| Electrical outlets are in good condition and equipped with GFCI and/or covers. |  |  |  |  |
| Shelving is secure and strong enough to store the items/materials on them. |  |  |  |  |
| Electrical panel has 1 meter of clearance with secure footing in front. |  |  |  |  |
| Shelves, workstations, counters, equipment are free from sharp, jagged, edges or pieces of metal that stick out in a way that could cause injury. |  |  |  |  |
| **Hazard** | **Okay** | **NeedsAttention** | **Priority** **Level** | **Action / Comments / Not Applicable** |
| Egg Barn Interior – Housing |
| Manure collection system is in good condition and can easily be shut off in an emergency. |  |  |  |  |
| All augers, pulleys, rollers, etc. are properly guarded, in good condition, and can be shut off easily in an emergency. |  |  |  |  |
| Emergency stops are easily accessible & have been tested in the last 6-12 months. |  |  |  |  |
| Egg Barn Interior – Egg Processing |
| Conveyors and work benches are set to a comfortable working height with anti-fatigue mats where needed (or measures to make the work area more comfortable/ergonomic have been taken) |  |  |  |  |
| All augers, pulleys, rollers, etc. are properly guarded, in good condition, and can be shut off easily in an emergency. |  |  |  |  |
| Pallet jacks and sorting equipment are being used correctly. |  |  |  |  |
| Emergency stops are easily accessible & have been tested in the last 6-12 months. |  |  |  |  |
| Stored Chemicals & Veterinary Drugs |
| Medications, medicated feed, and hazardous products are properly stored. |  |  |  |  |
| Hazardous products are labelled and being used properly. |  |  |  |  |
| Confirmed location of safety data sheets (e.g., have not been moved). |  |  |  |  |
| Other Tools & Equipment |
| All extension cords are heavy duty, double insulated, in good condition, and being used properly. |  |  |  |  |
| All portable power tools are not damaged, are double insulated and have guards in place (this includes pressure washers). |  |  |  |  |
| Portable power tools are unplugged and stored properly when not in use. |  |  |  |  |
| Manual Material Handling |
| Pallet jacks are available, used properly and in good condition. |  |  |  |  |
| Carts, and/or dollys are available, used properly and in good condition. |  |  |  |  |
| Equipment & Machines |
| Conveyors are working, in good condition, all necessary guards are in place, and emergency shut offs are easily accessible. |  |  |  |  |
| Forklift(s) and/or skid steers have logbooks and are getting inspected before use. |  |  |  |  |
| Loads being moved are stable and secured properly. |  |  |  |  |

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| **Hazard** | **Okay** | **NeedsAttention** | **Priority** **Level** | **Action / Comments / Not Applicable** |
| Personal Protective Equipment & Related |
| Long hair is secured properly so as not to get caught in conveyors or pass through guards. |  |  |  |  |
| Observed the proper PPE being worn for the task(s) performed (e.g., steel toed footwear when using pallet jacks). |  |  |  |  |
| Emergency Preparedness |
| All of the fire extinguishers & first aid kit(s), etc. identified on the barn map are present, in good condition/full, and ready for use. |  |  |  |  |
| Safety related signage is in place and can be easily read (e.g., emergency stop buttons, fire extinguishers, etc.). |  |  |  |  |
| Eyewash station is present, in good condition, and fully stocked/ready for use. |  |  |  |  |
| Other Unsafe Acts/Behaviours/Conditions Observed |
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| **Positive Safety Observations, Safe Acts, Behaviours or Conditions Observed** |
| Observation | Person(s) Recognized | Action / Comments |
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| **Priority** | **Hazard/Problem** | **Planned Corrective Action**  | **Proposed Target Date** | **Date Completed** | **Added to Corrective Action Log** |
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| **Inspection Review Signatures** |
| **Print Name** | **Print Job Title** | **Signature** | **Date** |
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