Toolbox Talk



Talk Lead By:			Date:	
Site/Location:			Time:	
Weather Report/Conditions:				
	High:	°C	Wind Speed:	km/hr
	Low:	°C	Wind Gusts:	km/hr

Winter Travel Basics

Winter driving can be a challenging task, even for the most experienced drivers. Staying aware of the conditions and hazards, as well as taking steps to eliminate or control them are essential.

- 1. When driving conditions are poor, avoid travel unless it is absolutely necessary. By staying off the roads altogether, you can eliminate the hazard.
- 2. Identify ways to reduce the risk of travel. These can include:
 - Ensuring the driver has enough & the right types of winter driving experience.
 - Ensuring the vehicle is well maintained and equipped for the conditions.
 - i. Does the vehicle have winter tires that are in good condition?
 - ii. Does the vehicle have 4-wheel or all wheel drive?
 - Does the vehicle have a fully equipped first aid and winter driving emergency kit?
 - Does the vehicle contain other important items, such as¹:

Sand, salt or non-clumping cat litter	Antifreeze and windshield washer fluid
Tow rope	Jumper cables
Fire extinguisher	Warning lights, road flares, hazard cones

- 3. Plan your route. This will include:
 - Checking the weather reports before travel.
 - Checking resources such as Alberta 511 and AMA Road Reports for conditions and incidents.
 - Choose the route that will be the safest (not necessarily the fastest). Based your route things like conditions, the ability to stop and seek food or shelter if necessary.

4. Have a journey management/travel plan. This will include:

- Having a check-in system with someone who is not travelling (similar to a working alone plan).
- The check-in person who is not travelling will need to know:
 - i. The name of the driver and passengers.
 - ii. The contact information for the driver and all of the passengers.
 - iii. Vehicle identification information.
 - iv. The route of travel. If this route changes for any reason, the check-in person will need to be told right away.
 - v. The destination(s).
 - vi. How and when the check-ins will occur. Base the frequency on what is reasonable for the circumstances.
 - vii. What to do if a check in is missed.

Toolbox Talk



Additional Topics/Discussion:

Might include task/job details, hazards and hazard controls, worksite specific emergency response, etc.

Attendance:

Print Name	Position/Trade/Company	Sign Name
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Sources: 1. Government of Canada. (2018, February 21). *Preparing an Emergency Kit for Your Car*. <u>www.getprepared.ca</u>. Accessed 2023, November 26 from <u>https://www.getprepared.gc.ca/cnt/rsrcs/sfttps/tp201012-en.aspx</u>.