

WORKPLACE INSPECTION

Location	Date of inspection:
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Inspection Team Members:

AREA	YES/NO OR N/A	CORRECTIVE ACTION	PRIORITY	PERSON RESPONSIBLE	DUE DATE	COMPLETED (INITIAL WITH DATE)
EMERGENCY, SECURITY AND ADMINISTRATION						
Is safety information accessible, complete, and up to date (safety plan, equipment manuals, SOPs, meeting minutes, inspections, hazard assessments, OHS handbook)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are first aid kits, eye wash stations and all other emergency response equipment, maintained and accessible?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are the appropriate fire extinguishers mounted, in good working order and have been inspected?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are the required number of first aiders on site and is their contact information posted?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are emergency response plans posted with current contacts?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Is there a list of fuels, chemicals, medications, and substances with the current Safety Data Sheets (SDS) available?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are current and applicable farm rules and policies implemented (working alone, violence and harassment, WHMIS etc.)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

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Are all records current and complete (training records, inspections, incident investigations, hazard assessments)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are the appropriate safety signs posted (farm rules, danger, no smoking, authorized persons only etc.)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
GENERAL FARM SAFETY QUESTIONS FOR ALL AREAS						
Are there any issues with the buildings due to age, weather, or other conditions that could create a hazardous environment (roof, support beams, windows, doors etc.)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are the buildings and kept in good order: free of clutter, free of dust, tripping hazards, low overhangs, and slippery surfaces?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Is there adequate lighting for work being performed on the farm?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are materials, medications, and chemicals properly handled, stored, secured, and disposed of?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are combustible, flammable, and explosive materials stored correctly and away from ignition sources (gas cylinders, feed, bedding)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are ladders and stairs in good condition with appropriate handrails?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Is there an adequate power supply? Are electrical outlets and equipment grounded and protected? Are cords and wiring in good repair?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

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When equipment, tools, or power systems are inspected or maintained are they shut off and locked out?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are heating, ventilation and air conditioning requirements met and are systems in good working order?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are guards, covers, shields, grates, guardrails and barriers correctly installed and in use on equipment and structures?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are tools and equipment in good working order and properly stored (unplugged, guards on, tagged out for repair)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are there clean bathroom and washing facilities?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are measures in place to protect moving equipment from contact (utilities underground and overhead, trees, structures)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are measures taken to prevent falls from unguarded edges or spaces (work at heights, wells, canals, tanks etc.)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are firearms kept secured and stored according to applicable legislation ?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Is the appropriate PPE available and being used correctly?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are high risk activity requirements being met: fall protection, confined space, excavation etc.?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are SOP, manufacturer recommendations, policies, legislation, and standards being followed by workers and enforced?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

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ANIMAL HANDLING FACILITIES						
Are pens, gates, fences, animal confinement, and head gates in good condition with unobstructed entry and exit points?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are the appropriate animal handling protocols in place?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
GRAIN STORAGE AND HANDLING FACILITIES						
Are entrances to grain and silage areas closed, appropriate warning signs posted, and loading mechanism locked out?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are rotating augers, belts, pulleys, chains and other equipment properly shielded?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Do the grain bins have permanently affixed ladders and cages if required?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Is there an emergency response plan in place in case workers become entrapped?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
WORKSHOP						
Is there an appropriate power supply, is electrical wiring in good condition, and can the power source be locked out?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Does the shop have appropriate ventilation for activities (welding, painting, etc.)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

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CHEMICAL STORAGE AND HANDLING						
Are chemicals stored in a separate storage area and non-compatible chemicals physically isolated?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are chemicals stored in their original containers with visible labels?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Is there spill containment equipment available and fresh water for flushing?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are chemical storage and mixing area protected and vented?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
FARM MACHINERY						
Is equipment stored in a secure location, with keys removed, and implements lowered (where applicable)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are safety switches, guards, and shields being used (PTO)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Does equipment have adequate warning lights, and labels that are clean and visible (including slow moving equipment emblem)?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are trailers and implements connected securely and properly?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are tractors equipped with Roll Over Protection Structures (ROPS) and when in place seat belts are being worn?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are hydraulic lines and fittings inspected and immediately repaired if found faulty?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

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FUEL STORAGE AND HANDLING FACILITIES						
Are above ground tanks solidly supported, vented, and located 15m away from other structures?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are fuel tanks and pumps barricaded or guarded to protect them from vehicles?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are fuel hoses, nozzles, and pumps system regulators, and gauges in good condition, protected, and free of debris?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are there safety procedures and training in place to deal with leaks?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Are small quantities of kerosene, gasoline, or diesel stored in approved metal containers?	YES NO N/A <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

Disclaimer – These documents have been designed to assist the farm with a quick introduction to safety at the farm gate. To comply with legislation, farm management will need to evaluate legislation in your local jurisdiction and seek the advice of a safety professional to help you meet regulatory requirements that apply to your specific farming operation.

Name and Title of Most Senior Manager

Signature

Date Completed