

ROLES AND RESPONSIBILITIES

Farm Supervisor

- Ensure that you are competent to supervise workers under your supervision.
- Develop and implement measures to reduce, eliminate or control the identified risks.
- Develop procedures to respond to an emergency for each hazardous situation.
- Train workers about these hazards and the implemented control strategies.
- Include hazard identification and control strategies as part of the new-worker orientation process.
- Ensure worker compliance with standard operating procedures.
- Ensure that other persons who may enter the workplace are aware of hazards and follow proper preventative procedures.
- Co-operate with and assist the health and safety committee to plan and conduct workplace inspections.
- Conduct ongoing informal inspections of the work site to identify unsafe acts or conditions.
- Ensure prompt correction of the unsafe conditions noted by the inspections.
- Keep workers informed of inspection results and follow-up actions.
- Encourage and require workers to report safety concerns and hazards.
- Encourage and require workers to inspect their tools, equipment and personal protective equipment (PPE) prior to each use.
- Review and follow up on all incident reports.
- Investigate all incidents to determine the cause.
- Participate in the safety program review by taking the opportunity to review safe work practices and safety processes in your area.
- Update and revise any new work procedures or safe work practices as required.
- Report any unsafe or harmful worksite conditions to the employer.
- Ensure workers under their supervision are not subjected to violence or harassment.

I have reviewed and understand the above roles and responsibilities.

Name

Signature

Date Completed