

Part	OHS Code	Intent	P	C	Risk	Guideline Statement
Part 11 First Aid Training standards	<p>177(1) A person or agency that provides training in first aid must enter into an agreement with the Director of Medical Services if the person or agency is to provide training in first aid to workers under this Code.</p> <p>177(2) An approved training agency that provides the first aid training to candidates for a certificate in emergency first aid, standard first aid or advanced first aid must comply with the terms of the agreement with the Director of Medical Services.</p> <p>177(3) A worker who successfully completes the training of an approved training agency must meet the standards for a certificate in emergency first aid, standard first aid or advanced first aid that are adopted by the Director of Medical Services in consultation with the Joint First Aid Training Standards Board.</p>	<p>First aid training must be provided by an approved training agency.</p> <p>Workers that are trained in first aid by an unapproved agency may put others at increased risk of injury or death, and could potentially be liable if they performed first aid improperly.</p>	L	L	L	Qualified agencies must be used to train persons in first aid.
Providing services, supplies, equipment	<p>178(1) An employer must provide first aid services, supplies and equipment and provide a first aid room in accordance with the applicable requirements of Schedule 2, Tables 3 to 7 or an acceptance from the Director of Medical Services.</p> <p>178(2) A prime contractor must ensure that in accordance with the applicable requirements of Schedule 2, Tables 3 to 7, first aid services, supplies and equipment and a first aid room, are available at the work site suitable for the type of work site and the total number of workers at the work site.</p> <p>178(3) Despite subsections (1) and (2), the employers and prime contractor at a project may enter into a written agreement to collectively provide first aid services, supplies and equipment and provide a first aid room for workers in accordance with the applicable requirements of Schedule 2, Tables 3 to 7 or an acceptance as allowed by section 34 of the <i>Act</i>.</p> <p>178(4) If a first aid room is a temporary or mobile facility, an employer must ensure that it meets the requirements of Schedule 2, Table 4 except that (a) the room may be used for other services if it is maintained appropriately to provide first aid, and</p>	<p>Proper first aid training, supplies and equipment can help injuries from becoming more serious and can save lives.</p>				Appropriate first aid services, supplies, and equipment must be available at all work sites.

	<p>(b) where it is not possible or practicable to provide a supply of hot and cold potable water, a supply of cold potable water is acceptable.</p> <p><i>Decision Point 3 indicated the following:</i></p> <p><i>Can be applied with the following exceptions:</i></p> <p><u>First Aid Kits</u></p> <ul style="list-style-type: none"> • A personal first aid kit is used for any number of workers working close to base. • A no.2 first aid kit is used when there are 2 or more workers working more than 20 kilometres from base. 					
Location of first aid	<p>179 An employer and prime contractor must</p> <p>(a) ensure that first aid services, first aid equipment, supplies and the first aid room required by this Code are</p> <p>(i) located at or near the work site they are intended to serve, and</p> <p>(ii) available and accessible during all working hours;</p> <p>(b) ensure that first aid equipment and supplies are</p> <p>(i) maintained in a clean, dry and serviceable condition,</p> <p>(ii) contained in a material that protects the contents from the environment, and</p> <p>(iii) clearly identified as first aid equipment and supplies;</p> <p>(c) post, at conspicuous places at the work site, signs indicating the location of first aid services, equipment and supplies or, if posting of signs is not practicable, ensure that each worker knows the location of first aid services, equipment and supplies; and</p> <p>(d) ensure that an emergency communication system is in place for workers to summon first aid services.</p>	Easily accessible and readily available first aid equipment and supplies can reduce injuries from becoming critical or fatal.	L	L	L	<p>First aid supplies and equipment, as well as a communication system must be located at or near the work site in order to treat an injury or illness and/or call for help.</p> <p>Where a communication service is unavailable such as in remote areas, a “check in” protocol should be in place.</p> <p>First aid supplies must be available where reasonable and practicable.</p>
Emergency transportation	<p>180(1) Before workers are sent to a work site, the employer must ensure that arrangements are in place to transport injured or ill workers from the work site to the nearest health care facility.</p> <p>180(2) An employer must ensure that an ambulance service licensed in</p>	Farm and ranches may experience situations where someone becomes seriously ill or injured; and therefore, need to know how that person can be	L	M	L	In the event of an illness or injury, everyone should be aware of the transportation plan and options from the work site or farm to the

<p>accordance with the <i>Ambulance Services Act</i> is readily available to the work site when travel conditions are normal.</p> <p>180(3) If an ambulance service licensed in accordance with the <i>Ambulance Services Act</i> is not readily available to the work site, or if travel conditions are not normal, an employer must ensure that other transportation is available that</p> <p>(a) is suitable, considering the distance to be travelled and the types of acute illnesses or injuries that may occur at the work site,</p> <p>(b) protects occupants from the weather,</p> <p>(c) has systems that allow the occupants to communicate with the health care facility to which the injured or ill worker is being taken, and</p> <p>(d) can accommodate a stretcher and an accompanying person if required to.</p> <p>180(4) An employer must provide a means of communication at the work site to summon an ambulance service licensed in accordance with the <i>Ambulance Services Act</i> or transportation described in subsection (3).</p> <p>180(5) If a worker is acutely ill or injured or needs to be accompanied during transport to a health care facility, an employer must ensure that the worker is accompanied by at least one first aider, in addition to the operator of the transportation.</p> <p>180(6) Subsection (5) does not apply if there are three or fewer workers at the work site at the time.</p> <p><i>Decision Point 3 indicated the following:</i></p> <p><i>Can be applied with the following exceptions:</i></p> <p><u>Emergency Transportation</u></p> <ul style="list-style-type: none"> • Apply an effective means of communications instead of requiring a plan for emergency transportation except if there are more than 10 people more than 40 km from base; require a stretch, blanket and splint. 	<p>transported to the nearest health care facility.</p> <p>Reducing the time to get to a medical facility will reduce injuries from becoming more serious or fatal.</p>		<p>nearest health care facility.</p> <p>An employers must ensure transportation is appropriate and does not present increased risk to the injured or persons accompanying the injured.</p>
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First aid providers	<p>181(1) An employer must ensure that the number of first aiders at a work site and their qualifications and training comply with Schedule 2, Tables 5, 6 or 7.</p> <p>181(2) An employer must ensure that the first aiders at a work site have successfully completed a first aid training course approved by a Director of Medical Services and hold a valid certificate in first aid.</p> <p>181(3) If a nurse, advanced first aider, or EMT-P is required at a work site, that person must</p> <p>(a) be based at or near the first aid room, and</p> <p>(b) when not in the first aid room, be easy to contact or notify if first aid services are required.</p> <p>181(4) If a nurse, advanced first aider or EMT-P while on duty at the work site, is required to perform non-first aid duties, such duties must be of a type that let the person remain in a fit and clean condition.</p> <p>181(5) Subsection (4) does not apply if the duties are those of a first aid provider.</p> <p>181(6) An employer must keep a record of workers at a work site who are first aiders.</p> <p><i>Decision Point 3 indicated the following: Can be applied with the following exceptions:</i></p> <p><u>Training</u></p> <ul style="list-style-type: none"> • There is one Emergency First Aider when 2-9 workers are at the worksite. • There is one Emergency First Aider and one Standard First Aider when 10 or more workers are at the worksite. 	Having an approved and trained first aid responder on staff can reduce injuries from becoming critical or fatal	M	L	M	<p>Employers must ensure the appropriate number of people are adequately trained in first aid.</p> <p>Depending on number of employees, employers may be required to have additional staff trained in first aid on their operation.</p> <p>AgSafe should consider offering first aid training courses as part of its programming (based on government funding assistance).</p>
Duty to report injury or illness	182 If a worker has an acute illness or injury at the work site, the worker must report the illness or injury to the employer as soon as is practicable.	Continuing to work while injured or sick could aggravate the illness or injury to become more severe. This could result in a more serious illness and further loss in productivity	L	L	L	Encourage workers to report illness or injury as soon as possible to get the proper care they need to recover or remain healthy and productive.
	183(1) An employer must record every acute illness or injury that occurs at the	Recordkeeping of acute illness and injury on the farm is important to	L	L	L	Employers are must keep records of employee

Record of injury or illness	<p>work site in a record kept for the purpose as soon as is practicable after the illness or injury is reported to the employer.</p> <p>183(2) A record under subsection (1) must include the following:</p> <ul style="list-style-type: none"> (a) the name of the worker; (b) the name and qualifications of the person giving first aid; (c) a description of the illness or injury; (d) the first aid given to the worker; (e) the date and time of the illness or injury; (f) the date and time the illness or injury was reported; (g) where at the work site the incident occurred; (h) the work-related cause of the incident, if any. <p>183(3) The employer must retain the records kept under this section for three years from the date the incident is recorded.</p>	prevent future incidents from occurring and to get proper health care and support for the injured worker (insurance)				acute illness and injuries.
First aid records access	<p>184(1) This section applies to records of first aid given to a worker.</p> <p>184(2) Subject to section 8 of the <i>Act</i>, a person who has custody of records must ensure that no person other than the worker has access to a worker's records unless</p> <ul style="list-style-type: none"> (a) the record is in a form that does not identify the worker, (b) the worker has given written permission to the person, or (c) access, use and disclosure of the information is in accordance with an enactment of Alberta or Canada that authorizes or requires the disclosure. <p>184(3) An employer must give a worker a copy of the records pertaining to the worker if the worker asks for a copy.</p>	Records of first aid given to a worker must be kept confidential to protect the worker's privacy.	L	L	L	Employers must maintain the privacy of a worker's personal first aid records and must provide a copy of the record if requested by the employee.